

Board Meeting Minutes

Friday, 4/21/23, 8:30-11:45am Canadian Medstore - One Senior Place
Altamonte Springs, FL

Board members in Attendance:

Angela Mlynarski, Rhett Robbins, Ashley Kapostins, Don Griesheimer, Chris Kinley, Stacy Murphy, Brittany Livingston (proxy for Tampa Bay), Dave Sherrill

Participating Virtually:

Morgan Campbell, Josh Hoppe, Jen LaTour, Janet Blum, Artie Hoffman, Jacqueline Perez, Julie Parks

Also in attendance: Terry Singleton, Curtis Beckles, Ethan Braden, Rachel Hollister, Sophie Gutierrez

Absent: Chris Yarn, Tonda Lawson, Corey Lilburn, Michael Teller, Carol Taylor, Angela Cervio

Introductions of those in the room, were done prior to calling to order. Rachel Majewski Hollister agreed to take minutes, because Jen was on the phone and unable to hear well.

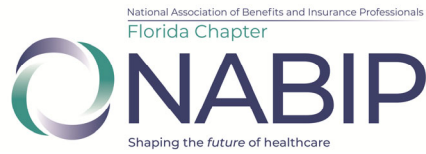
Call to Order by President, Angela Mlynarski at 8:46a. Quorum was established with 7 board members in attendance and 6 participating via Zoom.

Anti-trust statement was mentioned and placed on the screen for all to read.

Motion made by Rhett Robbins to approve minutes from February Meeting, Ashley Kapostins seconded the motion. All in favor, minutes approved.

President's Report – Angela Mlynarski

Congrats to Central Florida, Palm Beach, Tampa Bay and NABIP Florida for being Gold Certified by NABIP and to Broward County, Capital Area, Gulf Coast and Miami for being Silver Certified. Angela spoke with Wayne Sakamoto about the state of the Southwest Florida chapter. Wayne also called Dave to discuss. Need to decide if they can find leadership or if they should close the chapter and merge with Gulf Coast.



Treasurer's Report -Josh Hoppe

Financial reports were distributed. Josh reviewed them and noted that we have a lot more symposium revenue than this time last year (up \$46k). Dave mentioned that it is being held 5 weeks earlier this year, so we have to be ahead of last year. \$166,471.78 on hand as of 4/20/23. Looking good overall. Almost \$57,000 better than at this point last year.

Executive Director Report – Dave Sherrill

I have continued to work on getting sponsors in for symposium and work with the ones we have secured to get their attendees registered and to get their logos on the website. I built the symposium registration site and opened registration and send an email blast to the membership that registration is open. I've entered the funds received from registrations into Quickbooks Online. If you need a room for Wednesday night after the board meeting on July 19, please make a reservation for the other nights you need and forward the confirmation to me. Christi will try to get Wednesday added.

Our name has officially been changed with the state of Florida and with TD Bank. I worked to get Angela, Morgan and Jen added as signors on the accounts. I've asked Barbara Rennard to update our Quickbooks Online account, as she is the administrator for it. I've also asked her to let me know what we need to do to update the IRS.

Barbara filed our 2021 tax return and had to complete a form 990, versus 990-EZ. She told me that we probably need to make some accounting changes. I have reached out to schedule a time to meet with her regarding this.

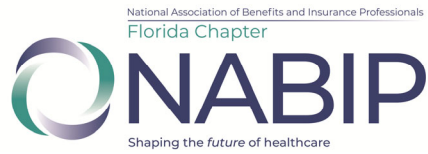
I had to upgrade from the free MailChimp account we had, because they now limit the contacts in the free account to 500. In order to keep using the account with the contacts we have, we had to upgrade to \$39.50 per month level which includes 2,500 contacts and up to 25,000 monthly email sends. I've charged this to Office Expenses for now.

I put together and distributed the February, March and April Newsletters with Brittany's assistance in gathering content. I also edited and distributed the 2 legislative updates that Rhett put together for us.

I worked with Ashley and Angela on nominations and have been working with Angela to pull next year's board and committee chairs, together.

I continue to track the member meeting attendance hours as I receive sign-in sheets from the chapters. Please remember to send to me after each meeting.

I sent the bank statements for February and March to Josh to reconcile the bank accounts and confirmed that all is good. I ran the financial reports for this meeting and printed copies for those attending.



I worked with Jen to get materials needed for her to submit for NABIP awards and I worked with Julie and Mark to help them in getting chapters certified.

I've continued to assist chapters with submitting amended bylaws to national and anything else they have needed towards updating their chapter names.

For National Convention, I will coordinate the submission of delegate appointments to try to get as many of our members as possible registered as delegates. NABIP Florida has 8 delegate spots in addition to the 3 that each chapter gets (Central should have 4), so that's 36 total delegate spots. Please let me know of anyone you know is attending from your chapter and if you have specific people you would like to serve as delegates for your chapter. (Per Ashley's suggestion, Dave explained the delegate process.) Early Bird registration rate ends 5/26. Delegate appointments are due by 5/26, as well. The House of Delegates will be on June 27, 9:45 am – 12:00 pm. We have \$1,600 each budgeted for Angela, Morgan and myself to attend plus 2 other \$600 slots for board members who would like to attend and serve as delegates and need the assistance. Regional Leadership is scheduled for Saturday 6/24 in New Orleans. We have 3 spots for \$250 each budgeted to cover Friday night, since attendees will need to arrive a day early.

The best way to reach me is always email at info@nabipfl.org. If you need to speak to me, please call me at my office 407-831-5000. If I'm not there, you can contact me via my cell at 407-221-5082.

Past President's Council Report – Ashley Kapostins –

No report here. Focusing on Immediate Past President's duties. Will explain more later.

Professional Development Report – Michael Teller submitted via email:

1. FAHU School name has been changed to NATIONAL ASSOCIATION OF BENEFITS AND INSURANCE PROFESSIONALS FLORIDA CHAPTER INC. (NABIP-FL) CE forms are being updated to reflect the new name. If you have a form that has the old name (FAHU) you can still use it to submit for course offerings, new course requests and attendance rosters.

2. This is our current course list (CE's that say WEBINAR can be given live on site or live virtually):

- 125615 COMPLAINTS TO KUDOS- 6 WAYS ADVOCACY IS A GAME CHANGER - WEBINAR
- 125330 HRA DEEP DIVE - WEBINAR
- 124792 2023 FLORIDA FOUR HOUR LAW AND ETHICS - WEBINAR
- 123194 COMPLIANCE UPDATE - WHATS NEW IN BENEFITS COMPLIANCE - WEBINAR
- 121537 MORE TRENDS IN THE MEDICARE MARKETPLACE - WEBINAR
- 121060 REDUCING HEALTH CARE COSTS WITH YOGA AND MEDITATION - WEBINAR
- 120635 UNDERSTANDING PAYROLL, HCM, & PEO -WEBINAR
- 120515 TRANSPARENCY - BROKER COMPENSATION DISCLOSURE-WEBINAR

118958	THE NEW LANDSCAPE OF LTC PLANNING - WEBINAR
118895	COVID-19 & OPEN ENROLLMENT CONSIDERATIONS - WEBINAR
117242	RISING COST OF PHARMACY, WHY? WEBINAR
113605	LTC INSURANCE AND THE FL PARTNERSHIP PROGRAM: NAIC 4-HR REFRESHER COURSE -WEBINAR
112924	LTCI PLANNING DURING THESE CHALLENGING TIMES -WEBCAST
107983	ACA NOTICES AND PENALTIES: NOW WHAT?
107701	LEARNING TO LOVE COMPLIANCE -HOW TO AVOID COMMON PITFALLS - WEBINAR
101084	HOW LONG TERM CARE, MEDICARE, & EMPLOYER PLANS GO HAND IN HAND
96484	MARKETING AND COMPLIANCE IN THE MEDICARE MARKET- WEBINAR

New courses are always welcomed! Anyone or member can write a course. If you are knowledgeable about a specific subject, please write a 1-2 hour CE. The information provided must be specific to the course authority requested, (e.g. FL-240 Health Ins.), and cannot be about "Salesmanship" or "Agency Management. You don't have to be the instructor for the course if you don't want to instruct. Courses can be filed to be given live on location, or live virtually, or on location and virtually combined. If you'd like to help shoot me an email and I'll send you the simple outline to follow.

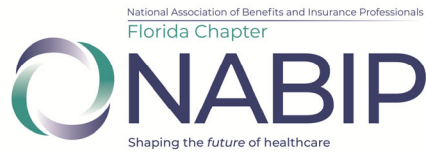
4. Chapters are reminded that CE courses that are to be given by chapters through the FAHU School must be from the school's approved list. Chapters must submit a course offering request (form) to me at least 20 days before the courses date to be given. The chapter will then receive a Course Offering Number supplied by DFS which must be used on all advertisements and forms. If a chapter would like to give a course not on the list, please submit the course to me so the NABIP-FL School can file same with FLDFS for course approval and the issuing of a Course ID Number. Once approved by DFS the chapter can then request a course offering as above. The chapter is responsible for submitting the State Approved Course Attendee Roster (Excel Spreadsheet) in a timely fashion, (within 5 days of the presentation). Please note that the state require "us" to submit all attendees for credit within 20 days of the course date. Feel free to contact me with any question or concerns 😊 -Thank you!!!

Legislative Committee Report – Corey Lilburn

No report provided in Corey's absence.

NABIP PAC Report – Terry Singleton

Terry explained how the PAC works for those not familiar. He said that we raised \$203,000 at Capitol Conference for the PAC.



FAHU-PAF Report – Bill Hepscher emailed a report:
See the attached VOCUS doc for the long term game plan.

Immediate steps:

- Communicate with the current PAF Administrator and NABIP Lobbyist to see where we stand. Financials? Current Bylaws? Board? Fundraising efforts?
- Review the past Bylaws and establish new/current compliant Bylaws.
- Establish an active, effective and engaged PAF board.
- Identify the current financial state of the organization. Establish a game plan for growth and membership engagement at the local and state level.
- Build a foundation that establishes NABIP Florida as the “go to” association in all things health care, health insurance, employee benefits and Medicare related with Florida Legislators and Policymakers.

With the permission of the NABIP Board of Directors, The (Re)Building the NABIP Florida PAF Committee will immediately begin working on the above steps, with the ultimate goal of establishing a PAF that will be focused, sustainable and accountable. The below signed party will commit to reporting back to the NABIP Florida Board, at the next scheduled NABIP Florida Board meeting with a detailed implementation strategy.

I welcome input and suggestions from all NABIP Florida members, especially local and state board members. My cell number is (813) 263-8713, my email is billh@drugstoreunlimited.com.

Agent’s Representative Report -OPEN

Michele has resigned from this position, as she does not have time to participate in board meetings. Angela can appoint someone to serve in this role and would need a 2/3 vote of the board.

Chapter Development & Leadership Report – Julie Parks

Julie and Mark were able to assist with getting all 8 active local chapters certified, as well as NABIP Florida. Next year’s goal will be to get the Blue Ribbon of Excellence, which requires all chapters to be certified. This moved us in to the conversation regarding the Southwest Florida chapter. A survey needs to be sent to the membership of the chapter to see if anyone is interested in stepping up to run it, or if they want to dissolve the chapter. Wayne Sakamoto told Dave that he would run meetings in Fort Myers, sometimes as a part of the Gulf Coast chapter, to keep the members there engaged. Janet Blum said that some of the SWFL members have attended their meetings and they are included in their email announcements.

Benefits and Medicare Symposium Report – Morgan Campbell

Ken Brannigan and Melissa MacCalla have been working on General Session with me and Medicare Track Agenda.

I'm working on last slot for Benefits Track and we just need to confirm if Jimmy Patronis is able to speak as a General Session on Wednesday. Dennis Hartin and Alexis DeLuca have been extremely gracious with their time – helping with ideas and securing speakers.

Tammy Cravotta agreed to be our Sponsorship Chair and her committee is working on reaching out to last year's sponsors.

Rachel agreed to be on Symposium committee.

Bob Wool will be coming back as Volunteer Coordinator.

We've secured our Pinnacle Sponsor (\$15,000), which is Florida Blue.

- Need to fill 2 Premier Plus Sponsorships (\$10,000)

Ask to board, please spread the word to potential sponsors and attendees.

Membership Report- Rhett Robbins

Membership Data Pulled 4/18/2023

Chapter	New Members	Total Members 4/23	Total Members 2/23	Member Enrollment Change	New Growth %
Capital	11	53	43	10	18.9%
Dade	1	39	40	-1	-2.6%
Southwest	1	40	41	-1	-2.5%
Gulf Coast	1	56	56	0	0.0%
Jacksonville	3	66	66	0	0.0%
Broward	1	64	68	-4	-6.3%
Palm Beach	6	114	113	1	0.9%
Tampa Bay	14	126	117	9	7.1%
Central	5	155	153	2	1.3%
Total	43	713	697	16	2%

- 713 total members as of 4/18/2023
- 43 New Members were Added from Feb to April
- 27 Members Lapsed

- 16 Net GAIN of Membership

Shout out to the Capital Area Chapter for an **18.9% Membership Growth percentage AND Tampa** for **7.1% increase since February**. Keep up the Great Work!

2. Increase Exposure to potential BIP members

a. LinkedIn Followers – Ask members & all visitors to follow.

- CFL – 150 to 249 in less than 90 days.
- 55% increase in Traffic.
- 1800% increase in Reposts.
- 980% increase in Reactions.
- 200% increase in Comments.

b. DoFS Licensee Search Database –

- Visit DoFS Licensee Search database
- <https://licenseesearch.fldfs.com/#>
- Locate “Licensee Location” – open drop-downs
- Choose “US State” – Florida
- Choose “County” – Your County – only 1 at a time allowed
- Choose “Resident Status” – Resident
- Locate “Appointment” open drop-downs
- Choose “Appointment Category” Health
- Choose “Appointment Status” – Active
- “Appointment Status Date” – Leave Blank
- Click “Search”
- FYI – multiple duplicates will appear
- Export the entire .csv file to excel
- Seminole County had 40,000 emails alone
- YouTube “Remove Duplicates in Excel” – 10 min video.
- ZeroBounce.com – Validate & Remove bad emails - \$40/5000 emails.
- MailChimp Acct - \$40/mth for 2500 email contacts
- CFL is adding 1500 emails to our MailChimp database.
- Call for help, if needed – Rhett at 407.492.0008

Updated – Links to NABIP resources:

New Member Welcome – <https://welcometonabip.org/>
 Agency Dues Model – <https://nabip.org/membership/agency-dues-model>
 Speakers Bureau – <https://nabip.org/professional-development/speakers-bureau>
 Training Videos – <https://videos.nabip.org/>
 Ecommerce – online 24/7 reporting system – <https://nabip.org/chapter-resources/leadership-reports/ecommerce-items>
 Sponsor reports – <https://nabip.org/chapter-resources/leadership-reports/sponsor-reports>
 Monthly Membership Reports – <https://nabip.org/chapter-resources/leadership-reports/membership>
 Tools & Resources – <https://nabip.org/chapter-resources/chapter-tools>
 Triple Crown Info – <https://nahu.org/resources/awards/presidents-triple-crown-program>
 Infographics – <https://nabip.org/membership-resources/promote-yourself/infographics#page-1>
 NABIP PAC – <https://hupac.nabip.org/>
 FAHU-PAF – <https://fahu.org/legislation/fahu-paf>

Retention Report- Haylie Allegra

Below is a list of lapsed members who last paid in January. I did remove the members who were listed as Retired, No longer with Company, and as No longer in Industry (which were only 3 people). I've also included a report of "at risk" members who are only paid through the end of February but are still within the 60 day window.

Lapsed Members:

Member Status	First Name	Last Name	Company	Phone	E-mail	Join Date	Paid Through	Chapter
Inactive	Dreamma	Mendoza	Human Interest	(386) 457-2244	humaninterest.com	8/18/2022	1/31/2023	FLCENTRAL
Inactive	Charles	Wright	Advisors, LLC	407-443-9636	advisor@cfl.rr.com	4/18/2018	1/31/2023	FLCENTRAL
Inactive	Geronimo	Schmidt	FriendsWithBenefits	(305) 519-8141	ellsouth.net	1/16/2008	1/31/2023	FLDADE
Inactive	Michelle	Barki	Solutions	(904) 631-6846	efits.com	1/2/2020	1/31/2023	FLJACKSONVIL
Inactive	Stephen	Blackford	The Blackford Group	(904) 886-4293	p.com	10/12/2006	1/31/2023	FLJACKSONVIL
Inactive	Laurence	Lee	Plan Analysts, Inc.	(904) 354-8989	ts.com	1/15/1995	1/31/2023	FLJACKSONVIL
Inactive	David	Lasman	Insurance Agency, Inc.	(866) 333-7430 x1	reteam.com	1/20/2022	1/31/2023	FLPALMCOAST
Inactive	Oswaldo	Rivas	Human Interest	(561) 402-6712	ninterest.com	6/22/2022	1/31/2023	FLPALMCOAST
Inactive	Dayna	Schafer	Bayside Medicare	(727) 375-2700	are.com	1/22/2022	1/31/2023	FLTAMPABAY

At Risk:

Chapter	Paid Thru	First Name	Last Name	Company	Phone	E-mail	Sponsor Email
FLCENTRAL	2/28/2023	Stephanie	Abreu	The Enterprise Team	821-926-6408	Stephanie.Abreu@theenterpriseam.com	Terry.Singleton@theenterpriseam.com
FLCENTRAL	2/28/2023	Laure	Grilley	The Enterprise Team	821-926-6408	Laure.grilley@theenterpriseam.com	Terry.Singleton@theenterpriseam.com
FLCENTRAL	2/28/2023	Monica	Stamm				terry.singleton@theenterpriseam.com
FLDADE	2/28/2023	Joanna	Bouchillon	AvMed Health Plans	(808) 871-0281	joanna.bouchillon@avmed.org	lode.eliver@avmed.org
FLGULFCOAST	2/28/2023	Jody	Ausurina	United Healthcare	(209) 828-4965	jody.ausurina@UHC.com	dave@sherrillins.com
FLGULFCOAST	2/28/2023	Dabby	Mladena	Executive Resource Insurance Network, Inc.	(855) 446-4969	cabbym@erins.com	uncgeorge@comcast.net
FLJACKSONVIL	2/28/2023	Donna	Fogle	The Bailey Group	(904) 461-1800	dfogle@mbaileygroup.com	
FLJACKSONVIL	2/28/2023	Lara	Spinkbury	Here	(904) 866-3976	lara@merabana.com	amanda@medicareanswersnow.com
FLPALMCOAST	2/28/2023	Tim	Koough	Paylocity	861-881-1488	tkoough@paylocity.com	
FLSOUTHWEST	2/28/2023	Michael	Hestkind	Hestkind Sawyer Risk Solutions LLC	(813) 827-9100	mike@herisksolutions.com	legislative@nahu.org
FLTAMPABAY	2/28/2023	Alexis	Howell	All Insurance Solutions, Inc.	813-751-5025	ahowell2042@yahoo.com	tervotta@allinsurancesolutions.com

Dave and Rhett confirmed that Dreamma won't be renewing. Charles Wright told Dave that he isn't getting what he expected out of the association. Dave is working on getting Steve Blackford taken care of, as he said that he updated his payment info with NABIP. Stephanie Abreu, Monica Stamm and Laura Grilley were all with

Terry Singleton’s agency, but are no longer with him. Dave is working on Jody Augustine and Donna Fogle. Tim Keough won’t be renewing, as he’s no longer with Paylocity.

Nominations Report – Ashley Kapostins

Ashley is handling this role that is normally the responsibility of the Immediate Past President. She was appointed to the position at the last meeting. Slate of Officers for 2023-2024 Board Year will be:

- President: Angela Mlynarski
- Pres-elect: Morgan Campbell
- Vice-Pres: Chris Yarn
- Treasurer: Jennifer LaTour
- Secretary: Tammy Cravotta

Imm. Past Pres: Ashley Kapostins – Angela is appointing Ashley to assume the responsibilities of this position for the 23-24 board year, since there will not be an Immediate Past President.

Awards Report – Jen LaTour submitted in writing -

- Submitted April 2022-March 2023 awards to NABIP National
- Need to start planning for 2023-24 awards now
- Focus on membership: update at board meetings going forward.

Have an active membership campaign (select all that apply)
NABIP membership campaign
One-day blitz
Ongoing membership campaign (3-6 months)
Recruitment materials
Active retention efforts
<ul style="list-style-type: none"> • Document each campaign claimed with one of the following items. <ul style="list-style-type: none"> o Promotional materials and reports of the outcome (all campaigns) o Length of time of campaign (Ongoing membership campaign 3-6 months) o Date of the event (One-day blitz) o Board minutes
Contact with local chapters about follow-up retention activities
<ul style="list-style-type: none"> • Document with one of the following: <ul style="list-style-type: none"> o Board minutes with copies of retention chair reports o Emails/correspondence showing contact with local retention chair o Board minutes demonstrating efforts to assist local chapters in retention activities
Develop/conduct new member outreach, involving local chapters
<ul style="list-style-type: none"> • Document with at least two of the following criteria <ul style="list-style-type: none"> o Board minutes o Program outlines o Flyers o Attendance list

NABIP Foundation Report – Julie Parks

No report at this time.

Ways & Means Report – Holly Thomas

No report was provided in Holly's absence.

Media Relations/Communications Report –Brittany Livingston

Brittany provided lots of statistics regarding our LinkedIn and Facebook accounts. We have 601 followers on LinkedIn. The highest engagement with Facebook is on Wednesdays from 10-12.

Chapter reports

Tampa Bay -Brittany Livingston – Ancillary panel planned for next month. They got to Gold Certified.

Palm Beach- Stacy Murphy -Vendor Expo this month had highest attendance in a very long time, with 83. Gold Certified. Offering 4 Hr Law & Ethics CE next month from 8-12. Strategic Planning is scheduled for the end of May. Agent/member mixer on 6/8. Stacy will serve a 2nd year as President, with Curtis slated for 2 years after her and Sophie to follow Curtis. Kenny with Kazoo Creative is handling their website.

Capital Area – Don Griesheimer – Held 4 hour L&E course last month and lost money, because they had to pay for a venue. Ashley Valentine is in as their new Legislative Chairperson and Cameron Madsen is Programs Chair. They are both young, which is great for the future of the chapter. Their bylaws call for 2 year terms for their board, so Don will be staying on for next year, then Mark Hicks will be President again, after him.

Central Florida – Chris Kinley – Held a carrier panel last month with Terry Singleton moderating. 4/14 was our annual golf tournament with NAIFA Central Florida. Looks like we'll net around \$8,300 before making donation to the charity. Next chapter meeting will be on Social Media this coming Tuesday 4/25 and will hold a social event on 5/16 at Oviedo Brewing. Erica Berezcki will be stepping up to be President 7/1.

Gulf Coast – Janet Blum – Chapter is going well. Website has been updated with new name and nabipgc.org domain address. Waiting on state approval of name change at this time. Had a local financial planner speaking on IRMAA at last chapter meeting. Offering 4 hour Law & Ethics CE at next meeting from 10-3 with lunch. Congressman Greg Steube is to provide them with a video message to share at their meeting. Board is staying in place for 23-24.

Miami- Jacqueline Perez was no longer in the meeting. No report was provided

Broward County – Artie Hoffman – Silver Certified. Making some board changes for next year. Artie is remaining as President. Consistently getting 20-30 attendees at their regular meetings. Louis with RBG is working on a marketing project.

Jacksonville – Noone had a report from Jacksonville. Angela stated that she understands that Josh Hoppe will be stepping up as President again for next year and they're working on finding a President-Elect. He contacted Dave about Nominations process. They also held a Member Appreciation Event on 3/16 at BestBet in Jacksonville. They had food, poker instruction and a poker tournament. Was a fun event with a handful of attendees. Had a sponsor to help cover costs.

Southwest – No Report, as no one was in attendance from Southwest.

Old Business –

Dave brought up the fact that we had said we would talk about changing the bylaws to include a 2 year term for officers. It was decided that we should not change this and we will just make exceptions, as needed when we have someone who wants to serve a 2nd term.

New Business –

P&P review:

P&P002 -Motion made by Chris Kinley to reapprove. Seconded by Artie Hoffman. All in favor. P&P reapproved with new sunset date of 4/21/2026.

P&P003 -Motion made by Ashley Kapostins to reapprove. Seconded by Chris Kinley All in favor. P&P reapproved with a new sunset date of 4/21/2026.

P&P004 -Allowed to remain sunset as of 12/2/2022.

P&P006 -Motion made by Ashley Kapostins to approve with proposed changes to allow event chair discretion in offering 2 additional comped registrations and 4 comped hotel nights. Seconded by Chris Kinley. All in favor. Amended P&P approved with sunset date of 4/21/2026.

P&P009 -Motion made by Ashley Kapostins to reapprove. Seconded by Don Griesheimer. All in favor. P&P reapproved with new sunset date of 4/21/2026.

P&P010 -Motion made by Ashley Kapostins to reapprove. Seconded by Don Greishemer. All in favor. P&P reapproved with new sunset date of 4/21/2026.

Jen LaTour provided a motion in writing: moves to rename the Volunteer of the Year Award, as the Barbara Coggins Volunteer of the Year Award. Ashley Kapostins seconded this motion. All in favor. Motion carried. There was discussion after the motion was approved, that naming awards after people could cause a precedent that is hard to continue.

Next meeting will be the morning of 6/9 at One Senior Place in Altamonte Springs with Strategic Planning in the afternoon.

Motion to Adjourn made by Chris Kinley, seconded by Rhett Robbins. Noone opposed Meeting adjourned at 11:45am.